



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169
A Tradition of Service



May 01, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

JUSTIFICATION FOR INCIDENTAL EXPENSE IN EXCESS OF \$5,000
38TH ANNUAL CALIFORNIA CONTRACT CITIES ASSOCIATION
BOARD OF DIRECTORS MEETING
(FIFTH DISTRICT) (3 VOTES)

SUBJECT

The Los Angeles County Sheriff's Department (Department) is seeking Board approval to use Department funds to pay for expenses incurred at the 38th Annual California Contract Cities Association Board of Directors' Meeting (Meeting), which will be held on August 15, 2012, at the Los Angeles County (County) Arboretum.

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the Department to use its existing operating budget to fund this expenditure in the amount of \$15,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Meeting will be attended by Contract City Managers, Public Safety Directors, and Department executives. Approximately 375 attendees participate in the Meeting, which includes a catered meal. The Meeting is funded by all 42 contract cities through the Consolidated Law Enforcement Costing Model. The cost of the Meeting is recovered in the rates the contract cities pay for their law enforcement services and budgeted to the Department's Contract Law Enforcement Bureau. The Department seeks approval for the payment of expenses related to this event not to exceed the amount of \$15,000. The Board of Supervisors' approval is required for incidental expenditures in excess of \$5,000 (L.A.C.C. 5.40.097).

Implementation of Strategic Plan Goals

This Meeting relates to the County's Strategic Plan, Goal 1, Operational Effectiveness, by providing effective administration of the Department's Contract Cities Program, at no net County cost.

FISCAL IMPACT/FINANCING

There is no net County cost for this Meeting. The Meeting is funded by all 42 contract cities through the Consolidated Law Enforcement Costing Model. The cost of the Meeting is recovered in the rates the contract cities pay for their law enforcement services and budgeted to the Department's Contract Law Enforcement Bureau.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The estimated expense of \$15,000 exceeds the \$5,000 threshold for incidental expenses. Therefore, the item must be approved by the Board.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This Meeting had no impact on current services.

CONCLUSION

Upon approval by your Board, please return the adopted Board letter to the Department's Contract Law Enforcement Bureau for further processing.

Sincerely,

A handwritten signature in blue ink, appearing to read "Leroy D. Baca".

LEROY D. BACA

Sheriff

LDB:BAF:ECW:
ecw